
City of Newport Beach, CA
City Manager's Newsletter

TO: Mayor Curry & Council Members
FROM: Dave Kiff, City Manager
DATE: October 22, 2010

The AAA Team

This week we received some great news on our underlying "agency" rating from Moody's, Fitch, and Standard and Poor's. We're one of five cities in the state with an AAA rating from all three agencies. Our COPs will go out with the highest rating that COPs can get. Congratulations to Tracy and her team for the hard work pulling the prep work for that together. Um, and the City Council for sound fiscal management ☺.

City Council Agenda Summary for 10-26

We start Study Session at 3:30 p.m. Some items of note for the upcoming meeting:

- Study Session:
 - Solar panels
 - Cost-of-Services Study for Harbor Fees
 - ETC and the Citizens' Satisfaction Survey
- Civil Service code update – 2nd Reading and Adoption
- Reagan Centennial Commission
- Zoning Code – 2nd Reading and Adoption
- Defeasance of Library COPs

Aviation Committee

Meets Monday morning, Oct 25th for a short meeting – 8:00 a.m. at the Central Library.

Kline Drive

I reported on this last time, but have new news. The final property owner gave consent to do the job. This project is now on its way. We stand ready to help as needed.

Silly Season

It is indeed silly season ("someone is stealing my campaign signs!" "Don't give unelected bureaucrats like the City Manager of Bell more money" [a "No on Prop 22" radio ad...]). Thank goodness for TiVo. As I write this there are only 11 more days to endure. Someone wake me on November 3rd.

Halloween

Newport Beach employees typically get way into Halloween, and this year is no exception. The pot-luck lunch is here at City Hall on Wednesday, October 27th. I will be attending in costume as a Special Event Fee Waiver.



ADMINISTRATIVE SERVICES DEPARTMENT

ACCOUNTING • OMB • IT • FINANCE & TREASURY • REVENUE

October 22, 2010

TO: DAVE KIFF, CITY MANAGER

FROM: Tracy McCraner, Administrative Services Director/Treasurer

SUBJECT: CITY MANAGER'S NEWSLETTER

Tracy McCraner

AAA – RATED NEWPORT BEACH

Well a lot of hard work by the Administrative Services team paid off this week as we all found out the TRIPLE good news! All three rating agencies (S&P, Fitch and Moody's) rated the City of Newport Beach as an AAA underlying City rating. Just a few of the many factors that qualified the City of Newport Beach for the AAA ratings were our strong fiscal policies and prudent long-term financial planning including our very strong reserve balances. These fiscal strengths merged with our "exceptionally" strong socioeconomic profile made for a "TRIPLE" AAA. Newport Beach is now one of only 5 California cities to receive this triple award and I want to thank my finance team, our terrific CITY MANAGER and our extremely supportive and fiscally prudent Mayor and City Council as we have earned this City rating as a TEAM!!

OASIS TRANSPORTATION GRANT AUDIT

An auditor from Mayer Hoffman McCann was on site Thursday, October 14th conducting the required annual audit for the OCTA Senior Transportation Grant. The funds are used to offset the cost of the OASIS transportation program. The amount of the FY 10 contribution was \$103,856. Staff from OASIS also participated in the audit process. We won't have the final report for several weeks, but the preliminary word from the auditor was that everything looks good.

AUDITORS

Next week the auditors will be here to begin the final test work phase on the 2009-2010 audit. You may see them crammed in the loud conference room or running around asking questions. Please be patient with them if they visit any of you with questions. They expect to conclude their test work in about two weeks, but may extend another week if needed.

INTERACTIVE PARK AND FACILITY CATALOG UNVEILED BY RECREATION

Over the last few weeks GIS Analyst Ryan Stadlman worked with Marketing Specialist Sarah Boulton in Recreation to put together a new Park and Facility Catalog for the public and office staff to use. This new tool allows the user to filter down city parks,

community centers, pools and sailing bases to specific criteria. If someone wants to know which parks in the City have barbecues, restrooms, parking, etc., with a few clicks, they can generate a list of those matching parks. From that list the user can click on a link for more information on the selected park as well a link to view the park on a map. All of the attribute information for each park or facility is now stored in a database that Recreation staff can update through the use of a Web-based form. GIS can then connect to this database and know they are getting the most current information when maps are produced for Recreation. We'd like to express special thanks to Sarah Boulton and the Recreation staff for their help with this project.

HOME	ABOUT	CITY GOVERNMENT	DEPARTMENTS & SERVICES	RESIDENTS	VISITORS	BUSINESS	ONLINE SERVICES														
Parks, Community Centers, Pools, & Sailing Bases			Capacity																		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All Facilities			Check box to Filter:																		
18th Street Sailing Base													P								
Balboa Blvd W, facing the bay - Map Info																					
38th Street Park																					
3600 Balboa Blvd - Map Info																					
Arroyo Park			75										P								
1411 Bayswater Dr - Map Info																					
Back Bay View Park																					
1900 Back Bay Dr - Map Info																					
Balboa Community Center			20										P								
1714 Balboa Blvd W - Map Info																					
Bayside Park																					
Bayside Dr and Heliotrope Ave - Map Info																					
Bayview Park																					
Mesa Dr and Bay View Ave - Map Info																					
Begonia Park			75																		
Begonia Ave and First Ave - Map Info																					
Big Canyon Park																					
Back Bay Dr, north of San Joaquin Hills Rd - Map Info																					
Bob Henry Park													P								
900 Dover Dr - Map Info																					
Bolsa Park			20										P								
Bolsa Ave and Old Newport Blvd - Map Info																					
Bonita Canyon Sports Park			150										P								
1990 Ford Rd - Map Info																					
Bonita Creek Park & Community Center			150										P								
3010 La Vida - Map Info																					
Buffalo Hills Park			75										P								
1891 Port Provence Pl - Map Info																					
Canyon Watch Park																					
San Joaquin Hills Rd, east of Spyglass Hill Rd - Map Info																					
Go to Page: 1 2 3 4 5																					

<http://gis.newportbeachca.gov/gispub/recreation/facilities/default.aspx>



BUILDING DEPARTMENT

"Our mission is to ensure the quality of life of those who live, work and visit the City of Newport Beach by promoting safety in the regulation of the construction, use and occupancy of buildings and by taking a customer oriented approach to finding educated, cost effective solutions."

To: Dave Kiff, City Manager
From: Jay Elbettar, Building Director
Subject: City Manager's Newsletter
Date: October 22, 2010

Construction Activity

Construction valuation of building permits issued during September was less than that of the previous two months. However, construction valuation for the first quarter (\$59.4 million) is well ahead of the same quarter of the previous fiscal year (\$39.8 million). See attached report.

Significant Project: Pizzeria Mozza

Drawings have been submitted into plan check to build a new restaurant in place of the old Dolce Restaurant at 800 W. Coast Highway. The estimated cost of construction for the one-story 3,100 sq. ft. building is \$1.3 million.

Kudos from Customers

We recently received three "How Do We Rate" forms from customers. All three rated their experience with permit processing and plan check as "excellent" or "very good." One customer wrote that the permit counter was "very professional and courteous. Nice staff and very friendly!!" The second customer praised Permit Technician Joanna Rains as being "wonderful to work with. All the girls behind the counter are a pleasure to work with!" And finally a customer who wishes to remain anonymous wrote "Thanks. All went well." We always appreciate it that these customers took the time to fill out the forms and that the permit counter staff provided excellent customer care. See attached forms.

Attachments



CITY OF NEWPORT BEACH

BUILDING DEPARTMENT

ISO Class 1 Rating

Jay Elbettar, Director

CONSTRUCTION REPORT - MONTH OF SEPTEMBER 2010

	Current Month	Previous Month	Fiscal Year To Date	Previous FY To Date
Total Valuation:	\$15,135,284	\$24,768,751	\$59,418,362	\$39,785,327
Building/Combo Permits:	232	267	745	575
Total Permits:	427	481	1,388	1,045
Plan Submittals:	170	214	592	497

BUILDING PERMITS ISSUED

	Number	Valuation	Dwelling Units
One-Family Buildings	2	\$3,405,000	2
Two-Family Buildings	1	\$481,000	2
Professional Buildings	1	\$60,400	
Patios/Decks/Trellis	1	\$7,000	
Pools/Spas	4	\$128,738	
Harbor	1	\$1,300	
Residential Additions/Alterations	92	\$4,613,493	
Commercial Additions/Alterations	23	\$4,572,305	
Garage	1	\$25,000	
Fire Sprinkler/Alarms/Misc.	27	\$405,575	
Demolitions:			
One-Family Buildings	5	\$26,000	(5)
Two-Family Building	1	\$7,500	(2)
Other Than Dwelling	4	\$8,300	
Miscellaneous:			
Re-roofs (44)			
Fences/Retaining Walls (17)	101	\$1,393,673	
Signs/Banners (11)			
* Misc. (29)			
TOTALS:	264	\$15,135,284	(3)

* Includes processing permits/change of contractor/fire damage repair/deck dry-rot repair

Jay Elbettar
Jay Elbettar, Director

3300 Newport Boulevard · Post Office Box 1768 · Newport Beach, California 92658-8915
Telephone: (949) 644-3275 · Fax: (949) 644-3250 · Website: www.newportbeachca.gov/building
e-mail: cnb_blg@newportbeachca.gov



CITY OF NEWPORT BEACH

BUILDING DEPARTMENT

ISO Class 1 Rating

Jay Elbettar, Director

REVENUE REPORT - MONTH OF SEPTEMBER 2010

Current Month	Previous Month	FY to Date	Previous FY to Date
\$342,630.22	\$434,536.74	\$1,120,000.64	\$910,538.00

FIRE DEPARTMENT REVENUE *

\$8,488.71	\$10,414.20	\$27,562.32	\$21,000.00
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DETAILED BREAKDOWN

Breakdown		Number	Revenue
Plan Check (Building)	5023 2900-5002	170	\$105,178.89
Plan Check (Energy)	2900-5017		\$7,336.83
Plan Check (Disabled)	2900-5018		\$4,891.62
Plan Check (Grading)	2900-5004		\$22,169.80
Plan Check (Harbor)	2900-4627		\$1,740.96
Building/Combination Permits	2900-4610	232	\$128,746.58
Grading Permits	2900-4614	**	\$12,445.20
Electrical Permits	2900-4612	** 105	\$21,372.71
Plumbing Permits	2900-4616	** 37	\$11,032.04
Mechanical Permits	2900-4618	** 21	\$9,497.24
Pool/Spa Permits	2900-4622	4	\$2,169.70
Harbor Permits	2900-4628	1	\$93.00
Residential Building Records	2900-5005	91	\$13,770.00
Misc. 4621, 4858, 5001, 5019, 5021, 5228	2900-5008		\$2,185.65
Plan Check (Fire) *	2330-5055		\$3,812.24
Fire Permits *	2330-5057	27	\$4,676.47

* Plan Check and inspections of fire sprinklers & fire alarm is performed cooperatively with Fire Prevention Bureau

** Additional permits issued as part of combination permits

	Current Month	Previous Month	Fiscal Year To Date	Previous FY To Date
Total Inspections (Including items listed below)	2,537	2,752	7,789	7,659
RBR Insp.'s	75	97	253	333
Insp.'s Related to Complaints	162	184	570	869
Building Code Enforcement	2	0	3	47

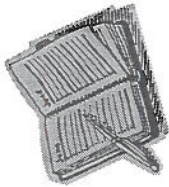
Jay Elbettar
Jay Elbettar, Director

3300 Newport Boulevard · Post Office Box 1768 · Newport Beach, California 92658-8915

Telephone: (949) 644-3275 · Fax: (949) 644-3250 · Website: www.newportbeachca.gov/building

e-mail: cnb_blg@newportbeachca.gov

We are looking for your comments and suggestions



Please take the
time to give us
your feedback

Building Department employees are committed to provide quality services to our customers and we are committed to continuously improve our service delivery.

One way to improve is to have consistent feedback from our customers. If you were pleased with our service, let us know. If you feel the service could be improved, please let us know that, too. Tell me what went wrong and how you think it might be corrected. I will personally review your comments and follow up.

I've provided a self-mailer for your convenience in returning this survey. Thank you for taking the time to help make Newport Beach a great place to live and work.

Sincerely,

Jay Elbetta

Building Department Director

What service did you receive?

- ☒ Permit Processing
☐ Plan Check
☐ Inspection

How would you rate the quality of service you received?

- ☒ Excellent
☐ Very Good
☐ Satisfactory
☐ Needs Improvement

Were you treated courteously by our Building Department staff?

- ☒ Excellent
☐ Very Good
☐ Satisfactory
☐ Needs Improvement

Did Building Department staff take the time to answer all of your questions, or refer you to someone who could?

- ☒ Excellent
☐ Very Good
☐ Satisfactory
☐ Needs Improvement

Was your request handled in a reasonable amount of time?

- ☒ Excellent
☐ Very Good
☐ Satisfactory
☐ Needs Improvement

Comments:

Very Professional and
 courteous and handled
 my permit very
 quickly. Nice staff
 and very friendly!!
 Thanks

Optional:

Tim Hepburn

Name

Address

Laverne Ca 91750

Phone

E-mail

Would you like a follow-up call or e-mail response?

☒ Yes ☐ No

THANK YOU FOR YOUR COMMENTS

We are looking for your comments and suggestions



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Building Department
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Jay Elbetta

Building Department Director

BUILDING DEPARTMENT

UCL 19 2010
CITY OF NEWPORT BEACH
CALIFORNIA

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☐ Inspection

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☐ Satisfactory
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amount of time?

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☐ Very Good
☐ Satisfactory
☐ Needs Improvement

Comments:

JOANNA WAS
WONDERFUL TO WORK
WITH. ALL THE GIRLS
BEHIND THE COUNTER
ARE A PLEASURE
TO WORK WITH!

UCL

Optional:

Ashley Provenzano
Name

Corona CA
Address

Phone:

E-mail:

Would you like a follow-up call or e-mail
response?

- ☒ Yes
☐ No

THANK YOU FOR YOUR COMMENTS

We are looking for your comments and suggestions



Please take the
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Building Department
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make Newport Beach a great place to
live and work.

Sincerely,

Jay Elbetta
Building Department Director

What service did you receive?

- ☒ Permit Processing
☐ Plan Check
☐ Inspection

10/20/2010

CITY OF NEWPORT BEACH
CALIFORNIA

Comments :

THANKS- ALL WENT
WELL

How would you rate the quality of service you
received ?

- ☐ Excellent
☒ Very Good
☐ Satisfactory
☐ Needs Improvement

Were you treated courteously by our Building
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amount of time ?

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☒ Very Good
☐ Satisfactory
☐ Needs Improvement

Optional:

Name

Address

Phone :

E-mail :

Would you like a follow-up call or e-mail
response?

- ☐ Yes ☐ No

THANK YOU FOR YOUR COMMENTS



**Newport Beach Fire Department
Office of the Fire Chief**

DATE: October 22, 2010
TO: Dave Kiff, City Manager
FROM: Steve Parker, Fire Chief
SUBJECT: CITY MANAGER'S NEWSLETTER

Victim Pulled From Surf

At 1:09pm on Wednesday, October 13, Newport Beach Lifeguards responded to a missing swimmer report between 18th and 19th streets. Immediately following the reported missing swimmer, 14 lifeguard rescue swimmers and 2 lifeguard dive team members responded. A point last seen buoy was placed and lifeguard rescue swimmers and dive team members conducted a systematic grid search of the area between 18th and 20th streets.

The victim was located near 20th street and was pulled from the surf. The victim was unconscious and fire paramedics began performing CPR. Following unsuccessful resuscitation attempts, the victim was pronounced dead at the scene.

14 Newport Beach Lifeguards, 2 dive team members, Newport Medics 63, Newport Engine 62, Newport Truck 62, and Battalion 6 all responded to this incident. Additional assistance from Newport Beach Police, Orange County Sheriff's helicopter, Harbor Patrol, Huntington Beach City Lifeguards, Huntington Beach County, and the United States Coast Guard also assisted with the rescue efforts.

Annual Beach Party

On Thursday, October 14, the Commodore's Club of the Chamber of Commerce recognized the City of Newport Beach Fire Department at the 13th Annual Beach Party held at the Newport Dunes Resort to recognize firefighters and lifeguards for their professionalism and dedication to their jobs.

This event also honored the Fire Department's Employees of the Year. This year those honors went to **Engineer Ryan Popovich** as Firefighter of the Year, **Lifeguard Captain Brian O'Rourke** as Marine Safety Officer of the Year, and **Randy Lempert** as Seasonal Lifeguard of the Year. The Newport Beach Fire Department truly appreciates this fun event and all of the sponsors who assisted in hosting it.

Backbay Rescue

On Monday, October 18, at 2:15pm, Newport Beach Firefighters responded to a call of a car over the embankment at Eastbluff Drive. Once on scene, firefighters found a single car over the side of an embankment approximately 75 feet below the roadside. Firefighters had to climb down the embankment and cut the patient from the vehicle using a heavy rescue technique. The patient was then loaded into a stokes rescue basket and elevated to the waiting paramedics using the Fire Truck. The patient was then transported to Western Medical Center.

Twenty firefighters from Newport Beach and Orange County Fire Authority responded to this call, as well as Newport Beach Police units.





HUMAN RESOURCES

CITY MANAGER'S NEWSLETTER

DATE: October 22, 2010

TO: Dave Kiff, City Manager

FROM: Terri L. Cassidy, Director of Human Resources

SUBJECT: News from HR and Risk Management

SUCCESSFUL OPEN ENROLLMENT PERIOD COMES TO A CLOSE

Open Enrollment 2010 officially came to an end October 8. Risk Management staff members answered many questions regarding benefit plans and assisting City employees with completing online enrollment via the Employee Assistance Center (EAC). Successful enrollment statistics are significantly higher this year, with a 94% completion rate, an increase of 30% compared to 2009. Confirmations detailing benefit elections will be mailed to City employees by early December to ensure accurate enrollment.

Thanks to all Administrative Assistants who worked diligently to make sure online enrollment met the designated deadline. A very special thank you to IT staff members Faz Kiatkwankul, Jackie Luengas-Awalfai and Avery Maglinti for their technological assistance with maintaining the EAC.

INTRODUCING OUR NEWEST STAFF MEMBER

Stacey Cole, Human Resources Specialist II

Stacey Cole joined the Human Resources team this week and has been training with Christine Fox, Human Resources Analyst, who is leaving HR after five years of service (over 10 years of City service). Ms. Cole comes to us from the San Bernardino Community College District and brings with her human resources experience in both public and private sectors. Stacey completed her undergraduate studies at Cal Poly Pomona, earning a Bachelor of Science degree in Business Administration with an emphasis in Management and Human Resources in 2006. She is working on a Master's degree currently. Welcome to the staff!!

Happy Halloween from the Human Resources Department



TRAINING – SEXUAL HARASSMENT PREVENTION

The City of Newport Beach will be conducting Sexual Harassment Prevention training November 10, 2010, as required by law (AB1825) for employees with supervisory responsibilities. We will be hosting the workshop this year jointly with the City of Orange, providing employees the opportunity to meet their peers from another Orange County city. If you believe you need to attend the training because you have not participated in over two years, please contact your department's administrative staff to confirm – they are currently signing up the employees required to attend. If you have any questions please contact HR Analyst Maggie Williams-Dalgart at 949-644-3337.

KELSEY'S KORNER

Anthony Nguyen, Senior Buyer, working to help the City departments make smart, economical purchases



This week I sat down with Senior Buyer Anthony Nguyen and learned some personal and professional interesting facts about him.

Anthony graduated from Cal State Fullerton with a BA in Public Administration. He has worked for the City since 2003, starting out as a part-time Fiscal Clerk. On a personal note, Anthony is on his way to becoming a Certified Skydiver and he is an

ordained minister having officiated five weddings for his friends!

The most important information Anthony wants departments to know is that he is there to help with the Request for Proposal (RFP) process. Instead of departments putting together complicated service contracts or material goods, he wants to help them through it. Anthony can be reached at x 3080 and is there Monday – Friday from 7:00 a.m. to 3:30 p.m.

Another thing Anthony wanted to let all departments know is that purchasing runs the warehouse where many items are available at a significant savings for departments. Some examples include flashlights, batteries, caution tape, first aid kits, screwdrivers, light bulbs etc. You may contact the warehouse at x 3065 to order.

FIRE & LIFEGUARD APPRECIATION DINNER

HR staff members, including HR Director Terri Cassidy and HR/RM Administrator Lauren Farley, attended the Fire & Lifeguard Appreciation Dinner on October 14, 2010. It was a great opportunity to meet and speak with members of the community in a fun and relaxing setting. As always, it was a great event, and it was good to see such deserving public safety employees being recognized for their accomplishments. Congratulations to Fire Chief Steve Parker on their achievements this past year.

Happy Halloween from the Human Resources Department





LIBRARY SERVICES DEPARTMENT

Library – Cultural Arts



October 22, 2010

To: Dave Kiff, City Manager

From: Cynthia Cowell, Library Services Director

Subject: City Manager's Newsletter

Library Services

What's Cooking Season One

We capped off a very successful Season One of What's Cooking at the Library with guest chef Dave Martin from Bravo TV's Top Chef on Tuesday night. The sold out crowd had the chance to meet and talk to Chef Martin, buy personally signed copies of his book "Flavor Quest" and enjoy a gourmet feast which included salad, Smoky Rubbed Hanger Steak with Groovy Gorgonzola, a Tenderloin Martini with sweet potato mashers and Asian Pan Sauce, followed by a frosted shortbread cookie. It was delicious and the guests gave high praise to the event and the entire series of What's Cooking events. The library will begin Season Two of What's Cooking at the Library on Tuesday, January 18 with Chef Dennis Brask of Five Crowns and SideDoor in Corona Del Mar.



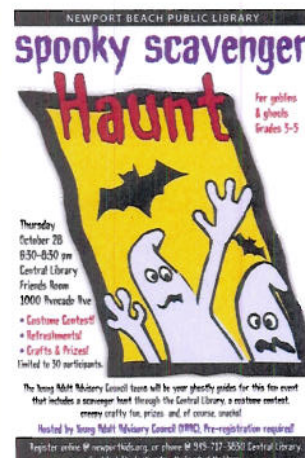
Allergan Foundation Presents Gift to Literacy Services

On Wednesday October 20, Literacy Services was presented with a check in the amount of \$3,500 from The Allergan Foundation. Over the past few years The Allergan Foundation has contributed almost \$10,000 to support adult literacy services at NBPL. At the awards reception, Allergan Foundation Director, Gwen Grenrock, advised the recipient agencies that over \$850,000 in grants were distributed this year to almost 70% of the organizations in Orange County, Santa Barbara, and Waco, Texas who submitted applications. Cherall Weiss attended on behalf of the Literacy Services Program. The grant will help fund programs and materials that are vital for the continued success of the program.

Spooktacular Events at the Library

Several children's events are planned for this next week. Balboa Branch Library will be hosting a SpongeBob and Squarepants Fun and Crafts event and Corona del Mar is inviting the family to be creative with Family Origami Fun. Then things start to get a little spooky . . .

On Wednesday, Corona del Mar will be busy with children making Halloween crafts and on Thursday, October 28, the Young Adult Advisory Council will be hosting a Spooky Scavenger Haunt -- guiding young ghosts and goblins (3rd-5th graders) through the Central Library on a scavenger hunt. There will also be a costume contest, plenty of creepy crafty fun and, of course, snacks. On Sunday, you may see a few spooks resembling library staff . . . or maybe the other way around!



Cultural Arts Services

City Arts Commission October Meeting(s)

The City Arts Commission meeting was cancelled on Thursday, October 14 due to lack of a quorum. Several items were postponed to the November 8 meeting (listed as a Special Meeting, as the regular meeting will fall on Veteran's Day and the library will be closed). Staff from Arts Orange County will be making a presentation to the Arts Commission on November 8. Also on tap for the City Council meeting on October 26, Mayor Keith Curry and Arts Commission Chair, Robyn Grant will be presenting Cultural Arts Grants to the 2010/11 recipients during 'Presentations.'

Museum Tours Very Well Attended

On Thursday, October 7 the City Arts Commission hosted their 3rd museum tour. The first two tours were to the Los Angeles County Museum of Art and the third was to the J. Paul Getty Museum in Malibu.



Art lovers enjoyed the fabulous gardens, outdoor sculpture and buildings as well as special exhibitions that were on display in October.

The Arts Commission is considering another tour this spring to the Huntington Library and Gardens in San Marino.

"Spirit Figures" at Central Library



"Spirit Figures", created by Ilma Cunningham (also a 'Friends of the Library' Bookstore volunteer) are being shared with customers in the two display cases at Central Library.

Ilma's ongoing interest in aboriginal cultures led to the creation of these spectacular sculptures. Not representative of any one culture, the unusual creatures derive from ancient traditions. Ilma uses animal skins and fur, organic fabrics, natural stones, glass, metal and found materials to make the shapes. She notes that "no two spirit figures are alike. Each is constructed separately, taking a week or more to complete. The finished piece is up to 20 inches tall, mounted on a wooden base and enclosed in a clear case made especially for that figure." Ilma Cunningham's work will be on display at Central Library through November. In December, Library Services Director, Cynthia Cowell will bring her private collection of Santas for display through the holidays.



MUNICIPAL OPERATIONS DEPARTMENT

October 22, 2010

TO: Dave Kiff, City Manager
FROM: Mark Harmon, Municipal Operations Director
SUBJECT: City Manager's Newsletter

Broken Water Valve Replacement

This week, the Water Maintenance & Repair Division replaced two broken water valves: one was a 1967 six-inch gate valve located at 3627 Seabreeze Lane, and the other was a 1968 eight-inch gate valve at 3801 Sandune Lane.



The replacement valves are expected to last 35+ years and will allow staff to isolate smaller areas during a main break. The 45 affected homes were given a two-day notice prior to the work. The project was completed ahead of schedule with no incidents reported.

Contract Street Sweeping Entering Phase III

On Wednesday, Municipal Operations staff and Senior Parking Control Officer Heidi Moss met with representatives of Athens Services to discuss the third of five phases of Athens' assumption of street sweeping services. Athens will commence Phase III on November 1. Upon assumption of Phase III, Athens will be sweeping 65% of City streets. It is anticipated that Phase IV will commence on January 3, and the final phase on February 28 of next year, only nine months from the beginning of transition.

Athens has done a very good job in both the quality of the sweeping and the administrative support in scheduling and communicating with City staff. Phase II included posted streets and Athens staff is working well with the Police Department's Parking Control Officers.

It's a Dirty Job!

As part of our regular maintenance schedule, the Wastewater Crew finished cleaning the wet wells at the City's 21 sewer lift stations. Two 10-wheeled dump trucks were utilized to take the debris to the Orange County Sanitation District dump site in Fountain Valley.

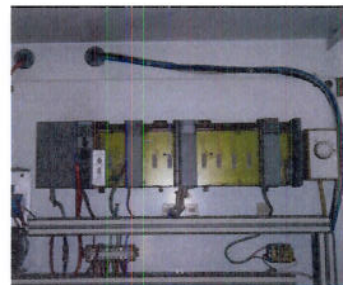
Crew members are required to follow Confined Space Entry procedures, which includes: continuous air monitoring, tripod and harness for extraction, and continuous air flow to insure employee safety. Utilities Specialist David Aguirre is shown being lowered into the wet well at Diamond Pump Station.



Saying Goodbye Is Hard To Do

The Electrical/SCADA Division recently retired an old friend – “FSK” (Frequency Shift Key), a communications technology. The system was used throughout our water and wastewater facilities to gather information such as flows, pressure and tank levels.

For the last five years, only one site, the CM-11 inter-connect with Metropolitan Water District, was still using this equipment. The technology was widely used in the 1980's and while it was reliable, it simply cannot compete with today's automated systems. We would like to thank Jeff Kerr for spearheading this project and those who provided field support: Dave Ichikawa, Scott Kolodge and Larry Jones.



Rainfall Update

On Tuesday, the City received 2" of rainfall (measured at the Corporation Yard) along with a beautiful lightning and thunder show. This rain event brings the season total to nearly 3". Since the highest tides of the day occur during the morning hours this time of year, the low-lying areas of Newport Peninsula and Balboa Island did not experience major street flooding. Staff monitored storm conditions and placed barricades as needed.

Auto Shop Renovation Project Begins

On September 14, the City Council approved a contract with Anderson Air Conditioning, LP of Orange to construct a CNG-safe repair area in two of the 12 service bays in the Auto Shop at the Corporation Yard.



Before work can commence, however, a large hoist needed to be modified to allow room for refuse truck cabs to fully tilt open, given that there will be walls into what currently is an open area. Hoist Services of Santa Fe Springs removed the rear post and is re-constructing the hoist about six feet further toward the rear door. Anderson Air Conditioning began their work on Monday. We expect the project to be completed in early January.

DID YOU KNOW?

CNG fuel for the City's Clean Air refuse trucks is only \$1.752/GGE, compared to \$2.755/gallon for diesel and \$2.599/gallon for unleaded.



CITY OF NEWPORT BEACH

PLANNING DEPARTMENT

"A responsive, knowledgeable team of professionals guiding community development in the public interest."

TO: Dave Kiff, City Manager

FROM: James Campbell, Acting Planning Director

DATE: October 22, 2010

SUBJECT: City Manager's Newsletter

New Online Zoning Information Request System

Last week the Planning Department, with the help of the IT Division, rolled out a new program using the Quest System. This program allows customers to request zoning information from the website and to receive a response via email. They can also access the Quest System at any time to track the status of their request. This system helps us to improve customer care as well as enhance efficiency by keeping track of certain zoning requests. Within hours of launching the program, staff was pleased to assist our first customer.

A customer called the Department solely to share his elation with the Quest System's ease of use. As a real estate appraiser, the customer indicated he contacts the City for zoning information on a regular basis and he was impressed at how quickly he received a response to his inquiry. He was quick to assert he would continue to use the system and mentioned that compared to other Orange County cities, this system makes Newport Beach one of the easiest cities to work with. The Planning Department looks forward to promoting the continued use of the Quest System and will continue to explore the capabilities of the system.

The link to the system can be found on the Planning Department homepage and on the City's Online Services webpage <http://www.newportbeachca.gov/index.aspx?page=62>.

Staff Updates

This week Joel Fick joined the City Team as Interim Community Development Director. Joel will be instrumental in evaluating the benefits of forming a new Community Development Department to improve customer service and streamline the operations of Planning, Building, Economic Development, and Code Enforcement.

Congratulations to Brian Contino who has earned a promotion to Code Enforcement Officer.

After five years with the City, Assistant Planner Russell Bunim has accepted a position with the City of Santa Monica. Russell contributed so much to the department and will be greatly missed.

New Applications

The following applications were received:

- A use permit application was submitted for a parking waiver for a new bank in an existing commercial building at 2435 East Coast Highway (*Farmers & Merchants Bank*).
- A use permit application was submitted for a take-out restaurant in the Plaza Newport Shopping Center at 1000 North Bristol Street (*Fit Foods 4 Life*).
- A comprehensive sign permit application was submitted for the Newport Coast Shopping Center.
- A modification permit application was submitted to allow 48 banner signs on existing street light standards and a new freestanding monument wall sign in the Fashion Island Shopping Center (*Fashion Island Centerwide Decorative Sign Program*).
- A use permit application was submitted to allow a take-out restaurant in an existing commercial building at 406 32nd Street (*Sabatino's Take-Out Restaurant*).

Bella Cara Dermatology GPA Appealed

The Planning Commission's decision to deny a proposed 9,500-square-foot professional office building project proposed for 481-495 Old Newport Boulevard was appealed to the City Council on Thursday. The Bella Cara Dermatology project required General Plan Amendment to increase the allowable floor area for the project site from 8,030 square feet to a maximum development limit of 9,500 square feet; a use permit to allow increased height, and an eleven space off-street parking credit for property.

Appeals are required to be scheduled for a hearing before the City Council within 60 days of the filing of the appeal, unless both the applicant and appellant or reviewing body consent to a later date.

Leaky File Room

The intense rain from the last two weeks has taken a toll on our file room. There was a leak around the light fixtures, and the water caused an employee to slip. General Services was quick to help us cover up the important files and equipment with plastic until the rain subsided, and fortunately, the employee was uninjured.



Quick Hits

Staff attended the Orange County Airport Land Use Commission (ALUC) meeting on October 21, 2010, on behalf of two General Plan amendment projects: Newport Business Plaza (4699 Jamboree Road and 5190 Campus Drive) and PRES Office Building B (4300 Von Karman Avenue). Both projects are located in the Airport Environs Land Use Plan (AELUP) Planning Area and must be referred to the ALUC prior to approval by the City Council. The ALUC voted unanimously to find the two projects to be consistent with the AELUP for John Wayne Airport. The City Council will hear Newport Business Plaza project on October 26th and the PRES Office Building B on November 23rd.

A customer came to the counter requesting to demolish an existing single-family residence located across two, two-family residential lots on the Balboa Peninsula. With some research into the status of the underlying lots, staff informed the applicant that we could issue a demolition permit for the structure once a topographic survey was provided and Coastal Commission approved the project.

Staff responded to a customer inquiry regarding group homes. Staff showed the customer the Zoning Code development standards regarding the use classifications for residential care facilities, clarifying the difference between small licensed and small unlicensed residential care facilities, where each of these classifications is permitted within corresponding Zoning districts, and where additional information can be found on the City's website.

A customer called inquiring about a property fronting on Newport Bay that is partially submerged. The customer requested the amount of lot area and the percentage of total lot area that is submerged. With the assistance of our Planning GIS personnel, we were able to provide an approximation of the information requested. The customer was very pleased with the information provided.

Planning staff continues to prepare for the implementation of the new Zoning Code. Weekly training sessions have been focusing on the most used portions of the code including new residential standards and changes to the accessory structure, grade, and height standards. Staff is also actively informing customers over the phone and at the public counter about the new regulations and effective dates.

At the Planning Counter, an architect inquired about submitting plans for an Approval in Concept (AIC), which is a preliminary review of plans required prior to submitting plans to the Coastal Commission. Upon a quick review of the plans, staff informed the architect that the plans could not be approved because the proposed duplex did not provide adequate parking. The architect assumed because he was reconstructing a nonconforming duplex it could be designed as previously existed. Staff walked through the applicable Zoning Code provisions and offered some ideas that would require minimal redesign and bring the project into compliance. The architect was grateful that this issue was identified prior to submitting plans for AIC and for staff's assistance.

Kudos to Staff

"I want to thank each of you for your efficiency and that of your counter staff. Having worked with many cities, Newport Beach has been the best to work with. Some people think it is hard to work here but I find that, although the city requires things others might not, you are all very clear on what is needed. The changes you have made to the plan check process have greatly improved an already good experience. The Staff always greets you with a smile (unusual for city staff) and truly tries to help us get our jobs done."

From Mark Cross, Sabrina, Property L.P., to Marina Marrelli, Socheata Chhouk, and Susan McCourt



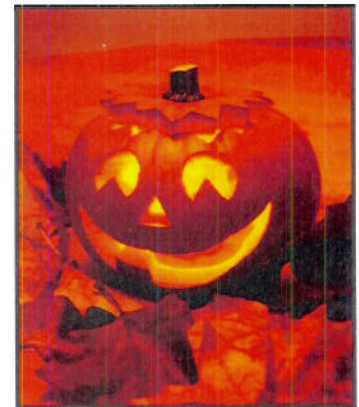
NEWPORT BEACH POLICE DEPARTMENT

October 22, 2010

TO: Dave Kiff, City Manager
FROM: Jay R. Johnson, Chief of Police
SUBJECT: NEWSLETTER

Halloween Safety Tips

Halloween is an exciting, fun-filled time for young people. The following safety tips are offered for parents and children and will help make Halloween a safe event for all. This year, once again, the Police Department will be providing extra patrols to ensure the safety of everyone in our Community.



ADULTS

- Welcome trick-or-treaters with your porch lights and any exterior lights on.
- Set a time limit for your children to "trick-or-treat." An adult should accompany children under eight years of age.
- Check the wrappers of commercial treats for tampering.
- Instruct your child not to eat or drink any candy or food until he/she arrives home, and it has been inspected by adults.
- Accept only professionally-wrapped candy. Discard all candies which are not wrapped or whose wrapping appears to have been opened or punctured.
- Immediately report any suspicious or unusual activity to the Police Department.

TRICK-OR-TREATERS

- Do not accept rides from strangers.
- Carry a flashlight, and use it when crossing streets.
- Cross only at street corners, never between parked cars and never diagonally across an intersection.
- Look in all directions before crossing the street, and obey all traffic lights. Walk – never run – across the street, and use sidewalks not the street for walking.
- Never trick-or-treat alone. Have at least two "buddies" together for the entire evening.
- Do not go inside anyone's home. Remain on the porch at all times.
- Do not take short cuts through backyards, alleys, or parks.
- Trick-or-treat only in your neighborhood and on well-lit streets. If possible, daylight hours are best.

Facebook/Twitter



The Police Department belongs to the social networking sites, Facebook and Twitter. We believe it is our responsibility to keep the Community well informed on events affecting their quality of life. Facebook and Twitter affords the Police Department the opportunity to provide direct communication and up-to-date information.

Crime prevention information, crime statistics, wanted suspect information, and educational videos are posted on the Department's Facebook and Twitter sites. Also provided are traffic control issues and road closures, as well as upcoming Community events. Facebook and Twitter does not replace the daily interactions between Officers and the Community but acts as a supplemental tool for the distribution of information.

If you would like to follow NBPD on Facebook and/or Twitter, please log onto the Police Department's website at www.nbpd.org, and scroll down the left side of the screen to the "Community Connect" icon. There you will find links for both Facebook and Twitter, which will take you directly to the NBPD page. We look forward to your continued support and ask for your assistance in spreading this message. Please share the following links with your friends, family, and neighbors:

Facebook Link: <http://www.facebook.com/NewportBeachPolice>

Twitter Link: <http://www.twitter.com/NewportBeachPD>

Notable Arrest

On October 17, 2010, Officers Bill Hanson, Peter Carpentieri, and David Spenser were working Night Watch Patrol in their individual black and white police vehicles. At 11:50 p.m., the three Officers responded to the Westcliff Plaza parking lot regarding a "vehicle burglary in progress" call. Unfortunately, when they arrived at the location, the suspect was gone. After contacting and interviewing four separate witnesses, the Officers determined a crime did occur. They were also able to obtain a physical description of the male suspect.

Within the first 10 minutes of the search, Officer Hanson attempted to contact an individual at Irvine Avenue who matched the suspect description. As Officer Hanson walked towards the male, the subject ran. A short foot pursuit ensued, and the suspect was caught. The subject was positively identified by the witnesses as the individual who attempted to break into several vehicles. The suspect was arrested for attempt vehicle burglary and transported to Newport Beach Jail for booking.

Officers Bill Hanson, Peter Carpentieri, and David Spenser are commended for their efforts, teamwork skills, and dedication to duty

Jay R. Johnson
CHIEF OF POLICE

PUBLIC WORKS DEPARTMENT

City Manager's Newsletter



To: David A. Kiff, City Manager
From: Stephen G. Badum, Public Works Director
Date: October 22, 2010

LED Streetlights Designed to Save Energy & Reduce Glare

As part of the Energy Efficient Streetlight Improvement Project, a number of new LED streetlights are being installed in the Harbor View Hills and Broadmoor Hills Community Associations. LEDs are the newest energy saving streetlight technology and are designed to save 30 to 50 percent of energy consumption compared to the conventional streetlights currently in the community. Residents will find that these newly installed streetlights will provide better light distribution with less light intrusion into properties, while providing updated aesthetics to the communities.

The project is 40% complete, on budget, and on schedule with an anticipated completion in November 2010. For questions about the project, contact Iris Lee 949-644-3323 or Mike St.Clair 949-270-8133.

Water Quality (NPDES) Audit a Success

John Kappeler and Shane Burckle, the newest members of the Public Works Department, represented the City during an audit of our water quality program. The audit was conducted by the Santa Ana Regional Water Quality Control Board and lasted two days which consisted of reviewing our program for permit compliance; including a special focus on our inspection program. Day one included a review of our procedures, policies, ordinances, and inspection databases; and day two included site inspections of various industrial and commercial facilities within the city.

Newport Beach was the seventh City audited in Orange County City (we're typically audited every couple years) by the Regional Board and we are happy to report the City was found in compliance with our permit and the governing regulations. If a City is found out of compliance, an enforcement action and/or monetary penalty from the regional board is received – several cities recently received enforcement actions.

Special thanks to Arleen Arredondo and the entire IT Department for developing technology to streamline the inspection and reporting program.



To: Dave Kiff, City Manager

From: Laura Detweiler, Recreation & Senior Services Director

Date: October 22, 2010



SPOOKTACULAR HALLOWEEN AT NCCC

Sneaky witches, goblins and ghouls teamed up last week at the Newport Coast Community Center to bring the holiday spirits of Halloween to the front office and lobby. Children and adults alike have been delighted by the décor, and thrilled by tasty treats offered up by NCCC staff. Recreation Leader Robby Greaney went above and beyond when he set the record at a local garden center for the number of pumpkins held by an individual in order to obtain the many decorative



Summer Wrap Up Meeting at OASIS Senior Center

On October 19 over 25 Recreation Class Contractors attended the annual summer wrap up-meeting at the OASIS Senior Center. The meeting provided them with the opportunity to give City staff valuable feedback on what worked and what didn't during the summer. Their suggestions are valuable to us in an effort to improve for summer 2011. Instructors also learned about the new computer software program about to go live which will improve marketing and customer service.



OASIS REOPENING

The Grand Reopening of the OASIS was a huge success with almost 2000 people in attendance. Staff is so grateful to everyone who has been a part of making this great project come to fruition. So many people ranging in age from 50 to 100 are enjoying their new space and we have received an abundance of complements on the design and function of the building. This was a project that was well thought out and incorporated the comments and needs of the population it will serve for many years.

Staff estimates that about 100 people a day have been coming through the doors and have processed 603 memberships in the new Fitness Center. Staff is closely

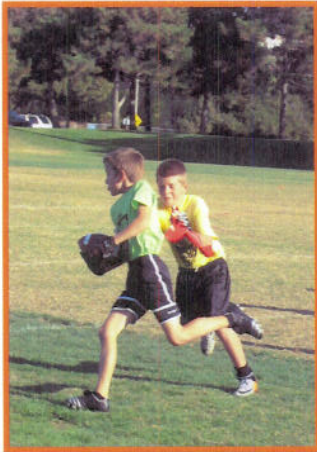
tracking the usage of the facility to make sure that staffing is appropriate during the facility's busiest time. Contract classes have been filled with up to as many as 80 people in many of the exercise classes and we have had many inquiries of people wanting to rent rooms as well.

The next big event will be the Friends Gala which will truly be a test of our knowledge of how our sound system works and how we prepare for an event this size. The Friends have sold out the event with 320 people in attendance.



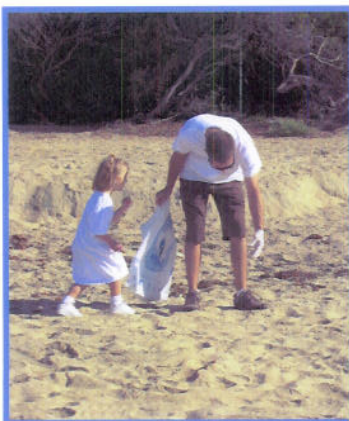
FOOTBALL RETURNS!

Flag Football is underway! And what a season it is shaping up to be, with a record-breaking 350 participants playing on 25 teams formed at the City's elementary schools! *Friday Night Lights* games are currently being played at Bonita Creek Park through November 19. These youth games are a popular spectator sport as well, attracting parents, friends, and entire families out to the park to watch their favorite players in this great American sport. With so many participants, games are held from 4 to 8pm on three different fields. Don't miss the fun and excitement!



COASTAL CLEAN-UP DAY SUCCESSFUL

This year Recreation & Senior Services Department's Marine Protection & Education division helped host the 26th Annual Coastal Cleanup Day for Newport Beach. Since 1985, this international event has resulted in the removal of millions of pounds of debris from our waterways. The three Newport Beach sites at Balboa Pier, Big Corona and Little Corona enlisted the help of almost 350 volunteers working to clean up our coast. The Balboa Pier site was sponsored by the Fairmont Hotel and kicked off the event with a Garbage Bag Couture Fashion Show. Guest judges included representatives from the City of Newport Beach and the Coastal Commission. City staff took the opportunity to educate volunteers about some of the special aspects of Newport Beach's coast, such as the Western Snowy Plovers, rocky intertidal habitat and the Marine Life Protection Act. Together, over 1,000 pounds of trash was collected and everyone had a great morning enjoying the late summer.





PARK PATROL

The quarterly Park Patrol staff meeting was held October 13 and the top discussion item was how the CdM State Beach enforcement plan went this summer. Park Patrol Officers were assigned to CDM Beach this summer Friday through Monday to help with education and enforcement of the beach rules and regulations. The focus of the education and enforcement plan was the public's use of barbeques and coals, tents, alcohol, glass containers, dogs, and fire ring squabbles. We also had the support and assistance of the parking staff who distributed educational cards to every vehicle that entered the beach. The plan went well and was extremely successful. At the meeting some options were discussed to improve efforts for next summer so that we can be even more successful. We are fortunate to have experienced Park Patrol Officers who were able to delicately resolve the education and enforcement issues that were present while still leaving the public with a smile.

Quote of the Day

"Part of being sane, is being a little bit crazy."

-Janet Long

<u>Upcoming Events</u>	<u>Date</u>	<u>Time</u>	<u>Responsible Staff</u>	<u>Phone</u>	<u>Location</u>
<i>The Rainmaker</i>	9/10-11/10	2 & 8pm	NTAC Staff	631-0288	NTAC
<i>Room Service</i>	11/12-12/12	2 & 8pm	NTAC Staff	631-0288	NTAC
<i>Winter Birds of Buck Gully Interpretive Hike</i>	12/3	9am	Irvine Ranch Conservancy	714-508-4757	Buck Gully
<i>Winter Wonderland</i>	12/4	10am	Kerran Lakin	644-3161	Bonita Creek
<i>Tournament of Roses Parade</i>	1/1	5:45am	Kerran Lakin	644-3151	NCCC



"Your First Choice for Connecting People, Play & Programs"